

District of Sicamous

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Sicamous is a thriving, diverse and beautiful four-season community nestled in the natural beauty of the surrounding mountains, lakes and rivers. The community is the centre of recreation in the Shuswap and offers a unique and attractive place to live, work and play.

Competition Number: **05-2022**
Job Title: **Manager of Financial Services**
Closing Date: **April 29, 2022**

To provide succession planning in our Finance Department the District of Sicamous is looking for a Manager of Financial Services. This exempt position is responsible for overseeing the efficient organization and day-to-day administration of the financial operations of the District. As well, the Manager of Financial services will lead the Finance Department support staff and ensure provision of services in compliance with District bylaws, policies and statutory requirements.

The Manager of Financial services will report directly to, as well as provide assistance to the Chief Financial Officer with respect to fulfilling the statutory functions of the Financial Officer and the Collector of Taxes and may fulfill the duties of the Chief Financial Officer in their absence.

As a preferred candidate, you will have:

- A degree in Business Administration or Commerce, Financial Management or Accounting Diploma and have a Chartered Professional Accountant (CPA) designation or working towards designation completion.
- A minimum of five years of related experience, preferably in local government administration.
- Thorough knowledge of principles, practices and methods of fund accounting and municipal financial operations.
- Strong ability to accurately prepare and effectively analyze a variety of data and financial reports.
- Strong leadership and interpersonal skills with a demonstrated ability to create and work in a collaborative team environment.
- Proficiency in Microsoft Office Suite, Questica budgeting software, Vadim software and various other financial software.
- Excellent oral and written communication skills.
- Sound decision making processes, strong problem identification and resolving skills.
- The ability to effectively organize, streamline, prioritize and coordinate various tasks simultaneously under workload and deadline pressures while maintaining quality performance, accuracy and attention to detail.

To explore this exciting opportunity further, **please email your cover letter and resume by Friday, April 29, 2022**, to Human Resources at hr@sicamous.ca. Visit our Careers page at www.sicamous.ca to view the detailed job description. A competitive compensation package including a comprehensive benefits package will be provided.

Posted this 13th day of April 2022

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