



Request for Proposal

RFP #20-141

Fire Department Apparatus

Issue Date: Tuesday, February 8, 2022

Closing Date: Friday, March 11, 2022 @ 4:00 pm PST

Submission Information:

District of Sicamous

Attn: Brett Ogino, Fire Chief
PO Box 219, 446 Main Street
Sicamous, BC V0E 2V0
Phone: 250-836-2477
Fax: 250-836-4314

1. Purpose

The District of Sicamous (the District) is seeking proposals from qualified suppliers for the supply and delivery of one (1) 2022 4-Door Apparatus (or equivalent) no later than December 31, 2022 that is completely operational and ready for use.

2. Scope

The successful bidder will be responsible for the supply and deliver of one (1) 2022 4-Door Apparatus (or equivalent) to the Sicamous Fire Department located at 701 Whitehead Street, Sicamous B.C. that meets or exceeds the specifications identified in Schedule B on or before December 31, 2022.

3. Submission

Qualified proponents interested in responding to this RFP are required to do so in writing by **Friday, March 11, 2022 no later than 4:00 p.m.** No submissions received after this time will be considered.

Submissions must be addressed to:

Brett Ogino, Fire Chief
446 Main Street, Sicamous BC V0E 2V0

The submission must be delivered in a sealed, opaque envelope and be clearly marked:

RFP 20-141 – Fire Department Apparatus
Company Name
Company Contact Person
Contact Information

Submissions must be presented in the following format:

- Two (2) complete original printed copies hand delivered, couriered, or mailed in a sealed and opaque envelope.
- One (1) complete electronic copy in PDF format on a USB Drive.

Any submissions sent in that do not meet the mandatory criteria will be automatically disqualified. The District reserves the right to accept any proposal received, to reject any or all proposals, in whole or in part, to waive irregularities or formalities as deemed appropriate, and to request clarification of any proposal.

4. RFP Timeline

RFP Issuance	February 8, 2022
Deadline for Questions	February 25, 2022
RFP Closing Date	March 11, 2022 4:00 p.m. PST
Award	March 23, 2022

5. Content of Proposals

Proposals should address all factors stated in the RFP. Failure to address all factors will impair the Proposal and the District of Sicamous will not be obliged to seek clarification or inclusion of vague or incomplete information in making its selection.

The following items are mandatory submission requirements. Any submission failing to meet the mandatory requirements will be rejected without any further consideration.

All proposals must include:

Schedule A: Proposal Submission Form

The Proposal Submission Form (Schedule A) must be signed by the Authorized Representative of the Proponent. The Authorized Representative must have the power and authority to sign the Proposal Submission Form on behalf of such Proponent or other interested party.

Schedule B: Specifications

The details listed in the Specifications Form (Schedule B) are the minimum requirements.

A full explanation of the warranty and location where the warranty work is to be performed must be included. Terms of warranty are to be specified by the manufacturer including a proposed maintenance plan outlining how any issues that may arise during the warranty period will be addressed. The submission must also include an anticipated date of delivery.

Schedule C: References

The Proponent must provide at least three references and contact information for each listed reference. If there are special concerns or restrictions on the District's use of the reference, these concerns must be addressed in the submission. The Proponent may submit additional references at the Proponent's discretion.

The proponent should disclose information where there may be a conflict of interest or perceived conflict of interest (or state that there is no conflict of interest), including:

- Information on the proponent's partners, managers and members of their immediate family who are on the Council of the District or in a senior management capacity with the District.
- Clients or agents of the firm who are members of the Council or senior management of the District.
- Any other information that should be provided to the Council that may influence the consideration of the proposal.

Any additional information that is relevant to this RFP

Please submit detailed information on your product and include any OPTIONS that the District of Sicamous may consider in assessing your proposal. Minor variations to some specifications may be accepted if sufficient justification for such variances are submitted in writing as a part of your proposal. Acceptance of any or all variances from the specifications will be at the sole discretion of the District.

6. Evaluation Process

Only the information contained in the submission will be used for evaluation. There will not be an opportunity to make a presentation to the District beyond the information contained in your submission. Bids will be evaluated for compliance with the bid documents, with price the priority factor amongst bids deemed compliant with the specifications. All costs incurred by proponents in the preparation and presentation of their proposal will be at their own expense.

All Proposals meeting the mandatory requirements will be assessed in accordance with the evaluation criteria outlined in Schedule D.

7. Proponent Questions

Respondents may submit questions concerning this RFP, in writing only, to the following Contact Person:

Brett Ogino, Fire Chief
Email: firechief@sicamous.ca

It is recommended that all questions be sent by email, return receipt requested, to the Fire Chief Brett Ogino at firechief@sicamous.ca. **Verbal questions are not permitted.** No inquiries/questions regarding this RFP will be answered if received after February 25, 2022, to allow ample time for distribution of answers or amendments to this RFP. Communication with the District's Contact Person after the deadline for questions is not permitted. Responses to the questions will be emailed to the respondents by no later than 4:00 PM (PST) on March 4, 2022.

Any changes to the RFP and answers to technical questions will be responded to by an issued Addendum. Prospective bidders are responsible to ensure they have all the issued addendums listed on the Bid forms.

The District reserves the right to contact any Respondent for clarification after responses are opened or to further negotiate with any Respondent if deemed desirable by the District.

8. Proposal Irrevocability

By submission of a clear and detailed written notice, the Proponent may amend or withdraw its proposal prior to the closing date and time. Any amendment submitted which results in the disclosure of pricing or other salient points of the original quotation will result in disqualification of the Proponent. At closing time, all quotations become irrevocable for a minimum thirty days.

9. Rejection of Bids

The District has the right, in its sole discretion, not to award a Contract and has the right to reject any or all submissions (including the lowest Bid) without giving any reason for doing so.

The District has the right, in its sole discretion, to evaluate any or all bids on any basis it considers desirable, including the overall cost of the bid in relation to the District's budget, the ability of the Bidder or Bidders to supply a product that meets the specifications, and the finances or credit-worthiness of the Bidder or Bidders.

Unless otherwise expressly provided in the RFP, the District is entitled, in its sole discretion, to waive any informality, incompleteness or error in any proposal. The District may, but is not required to, in its sole discretion, reject any submission which is conditional or obscure in any respect, or does not conform strictly with the requirements of the Contract Documents.

10. Form of Agreement

The District will not be obligated in any manner to any bidder whatsoever until a form of agreement has been negotiated and executed by both the District and the successful bidder respecting the proposal. Execution of any form of agreement will be subject to the District of Sicamous securing financing.

11. Additional information

Except as expressly and specifically permitted in the RFP, no Bidder will have any claim for any compensation of any kind whatsoever, as a result of participating in the RFP, and by submitting a bid, each bidder will be deemed to have agreed that it has no claim.

SCHEDULE A: PROPOSAL SUBMISSION FORM

PROPONENT CONTACT INFORMATION			
Company			
Street Address			
City		Province	
Country		Postal/Zip Code	
Mailing Address			
Fax No.		Telephone No.	
Proponent Contact Person			
Name		Title	
E-mail			

This proposal is valid for _____ days and shall expire on_____.

Description of Fire Department Apparatus	Price (Canadian Dollars)
Environmental Taxes & Levies	
GST	
PST	
TOTAL	

NOTE: Please include a delivery lead-time schedule with your submission.
Anticipated Delivery date: _____

ACKNOWLEDGMENT OF TERMS OF RFP

The undersigned Proponent has carefully examined the RFP for the equipment requested and can provide the equipment required. The undersigned is a duly authorized representative of the Proponent and has the power and authority to sign this Proposal Submission Form on behalf of such Proponent or other interested party.

Authorized Representative
Print Name:

Date

SCHEDULE B: SPECIFICATIONS

General Instructions

- For each item in this RFP, the "Yes/No" column of the form must be completed. The proponent may indicate "Yes" only where the equipment or service provided will fully comply with that item. If the mandatory criteria cannot be supplied, "No" shall be indicated and the "Specification/Variation" column must be completed with the specifics of the proposed alternatives. If necessary, the Proponent may also supply a separate document fully detailing the variation on a separate page, referring to the title and the item number.
- Where the RFP asks for information, the answer must appear in the "Specification/Variation" column.
- The Proponent must specifically point out in the written RFP submission any circumstances where the minimum specification requirements may not be met. Submissions which do not meet specification may be disqualified.
- The specifications are to be considered as a minimum requirement and do not relieve the Proponent of the responsibility of supplying a complete fully functional unit, suitable for the service intended.

Specifications

General Requirements

DETAILED DESCRIPTION	YES	NO	SPECIFICATION/VARIATION
Submit two (2) sets of printed, completed specification documents, RFP forms and attachments and one (1) electronic copy.			MANDATORY
Provide three (3) view drawings of the apparatus proposed. Drawings which are "For reference only" shall not be acceptable.			
The warranty coverage applicable to various components or assemblies shall be specified. Such warranty coverage to become effective from the date the apparatus is placed in service.			STATE WARRANTY COVERAGE
RFP is based on a new apparatus. The apparatus and all accessory items shall be in current use in the fire service and have parts availability within a reasonable time/distance.			STATE PARTS/WARRANTY DEALER & LOCATION:
Supply two (2) sets of operator's manuals and electrical diagrams.			
Supply two (2) sets of engineered drawings of the overall unit.			

General Requirements (Cont'd)

DETAILED DESCRIPTION	YES	NO	SPECIFICATION/VARIATION
Provide one (1) set of repair manuals (hard copy, CD or web based) shall be provided for any additional equipment. Instructions shall include service, maintenance, repair and troubleshooting procedures.			
Provide the after sales service and parts support statement.			
Apparatus shall comply with all applicable motor vehicle laws and regulations in effect in the province of British Columbia at the date of contract for purchase. The department prefers apparatus not requiring an overweight permit.			
Apparatus shall be built to NFPA standard 1901-2016			
Apparatus shall be built, tested and labeled to CAN/ULC S515-2013			
Pricing shall include preconstruction meeting, shall be held via teleconferencing. One (1) 2-day trip for two (2) to factory at completion. All expenses paid by Contractor.			
Pricing includes delivery of apparatus to Sicamous Fire Hall.			

Training

DETAILED DESCRIPTION	YES	NO	SPECIFICATION/VARIATION
<p>Shall be responsible for providing operational and maintenance training for the District of Sicamous personnel at the Contractor's expense. The training shall be a minimum of two (2) days onsite in Sicamous and shall include but not be limited to the following:</p> <ul style="list-style-type: none"> - Daily pre-trip inspection and basic maintenance requirements; - Familiarization and operation of all controls and systems; - New technologies and difference between current apparatus vs. new apparatus; - Demonstration of all apparatus operating systems; - Any other training or familiarization requirements specific to the new apparatus. 			

Chassis

DETAILED DESCRIPTION	YES	NO	SPECIFICATION/VARIATION
New Four (4) door custom Cab, 60" rear cab maximum, 100" wide maximum. 96" preferred			
2-wheel drive chassis. Stock chassis (option)			
29 feet long maximum and 11 feet high maximum.			
(5) SCBA seats in cab. 4 rear and 1 front. 4 SCBA Seats (option) Headset Communications per seat			
Air ride driver's seat.			
400 HP Cummins Diesel Engine minimum.			
Allison EVS 3000 Transmission minimum.			
No extended front bumper, Minimal rear step area			
Minimum 8 degrees front and back clearance. More clearance preferred.			
16 k lbs front axle and 24 k lbs rear axle minimum Heavier and independent suspension (option)			
Tilt and telescopic steering wheel.			
Heated mirrors.			
Electric windows.			
Automatic tire chains with safety switch on dash.			
Air conditioning.			
Two (2) Air Horns (no foot pedal activation).			
2-110 v cab outlets shall have power on shore or inverter.			
Aluminum Rims.			
Back up Camera with In-Cab screen. Low mount screen (preferred)			
Two (2) Tow eyes front and back chrome.			
Multiplex truck electrical (option).			
Electronic stability control (option).			
Top speed of 110 km/h.			

Pump

DETAILED DESCRIPTION	YES	NO	SPECIFICATION/VARIATION
Pump CAFS pump and roll 1000+ IGPM. High Pressure pump (Option)			
Pump panel bottom pans removable			
Waterous pump/Waterous Foam system is preferred.			
Top bins to fit 500' of 2.5" fire hose fabric			

Pump (Cont'd)

DETAILED DESCRIPTION	YES	NO	SPECIFICATION/VARIATION
Top bins to fit 800' of 4" LDH rubber.			
Bins to fit 2 x 1.75" CAFS cross lays 200' of hose. Exterior hose connections.			
Bin to fit 1x 2.5" CAFS rear discharge 250' of hose.			
Top mount monitor with remote controls and gauges.			
Top mount solid bore monitor with remote (option)			
2.5" side suction on each side.			
3" side discharges on passenger side with 4" Storz and 2.5" adapters. 2 x 2.5" discharges on driver's			
2.5" CAFS discharge at rear of truck.			
2.5" direct tank fill at driver's side			
6" suction on each side with 6" to 4" Storz intake valve driver's side.			
Stainless steel plumbing throughout.			
Dual foam system class A and B.			
25 IG foam tanks including tank level gauges.			
Remote foam filling system.			

Controls

DETAILED DESCRIPTION	YES	NO	SPECIFICATION/VARIATION
Side Mount control panel. Driver's side			
Electronic pressure governor on pump panel. Pump engage switch on panel(option). Air primer(option)			
Dual foam system switch controls.			
All valves manual operation.			
¼ turn locking pulls. Pull levers (option)			
Smooth and easy operation of all controls required.			
4-inch intake valve on driver's side			
Appropriate labelling in inches.			

Body

DETAILED DESCRIPTION	YES	NO	SPECIFICATION/VARIATION
Poly Tank 600-800 IG (1000+ or as large as possible preferred).			
55" to 70" light bar with front and side white scene lights .			
Hydraulic ladder rack right side with 2 pike poles.			
LED scene, deck, pump panel and ground light system.			
NFPA compliant lighting package.			
Dual 100-watt sirens and loudspeaker system.			
2 x LED extendable flood lights 12 volt, 1 on each side of truck.			
110v Inverter system with 110 v outlets on side of truck, in front bins and cab.			
Honda Generator with Remote start located on top of truck. (option)			
110 v outlets (2 inside bins, 2 outside truck and 2 inside cab to shore power and Inverter).			
Rear LED Traffic director			
Hydraulic Light Tower (option)			
Pull out tailboard 24" minimum			
4 SCBA bottle storage in wheel wells.			
Roll up doors on all bins.			
LED lighting in all bins.			
All bins sweep out design.			
LED map light in cab.			
2 x 12 volt cigarette adapters.			
2 USB power adapters in cab.			
Swing out Tool Rack on driver's side upper bin. Aluminum flat mounting panels on Passenger side			
Vent tile in all bins.			
Vent tile or ventilation grating on all large hose lays.			
Air and Battery charging/conditioner systems with auto eject.			
Aluminum Rub rail.			
2 x 10' x 6" hard suction hose with screen included.			
Pike poles and ladders to be included.			
Vinyl black tarps on exposed hose lays and cross lays.			
Wheel chocks and bracket.			
Rear step ladder (option)			

Body (Cont'd)

DETAILED DESCRIPTION	YES	NO	SPECIFICATION/VARIATION
3, fold-down steps on each side of the pump panel.			
6 steps up back of truck to access hose beds to access cross lays. Cross lay step shelf on each side for loading hose. Rear step shelf for loading hose			

Paint

DETAILED DESCRIPTION	YES	NO	SPECIFICATION/VARIATION
2 tone paint (white upper and red lower body).			
Paint to match existing fleet.			
Roll up doors natural colour.			
6" reflective side stripes and rear reflective Chevron.			
Gold lettering on doors – Sicamous Fire Dept.			

SCHEDULE C: REFERENCES

The Proponent must provide at least three references and contact information for each listed reference. If there are special concerns or restrictions on the District's use of the reference, these concerns must be addressed in the submission. The Proponent may submit additional references at the Proponent's discretion.

Description of Work:	
Status of the Work: (i.e., completed, in progress, on hold or other):	
Company Name:	Contact Name:
Contact Phone Number:	Contact e-mail address:

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Description of Work:	
Status of the Work: (i.e., completed, in progress, on hold or other):	
Company Name:	Contact Name:
Contact Phone Number:	Contact e-mail address:

SCHEDULE D: EVALUATION CRITERIA

Evaluation Criteria Mix

The evaluation team will assess each submission using the following criteria and weighting scale:

Criteria	Weight	Total Score	WEIGHTED SCORE KEY			
			Not Satisfied 0	Somewhat Satisfied 1	Satisfied 2	Very Satisfied 3
Price	30%					
Availability to meet specifications & quality workmanship	30%					
Training, orientation, knowledge and experience	20%					
Maintenance/Service Repair/Warranty and availability of parts	10%					
Delivery Schedule	10%					

Criteria Definitions

“Price” means the quoted total dollar value identified as part of a qualified RFP submission.

“Ability to meet specifications and workmanship” means:

- a) The direct experience the District of Sicamous has had with the Proponent / Manufacturer;
- b) Referenced by other municipalities on their experience with a Proponent / Manufacturer.

“Training, orientation, knowledge and experience” refers to:

- a) Ability to provide operational and maintenance training.
- b) Proponent’s experience and training certification.

“Maintenance/Service/Repair/Warranty” refers to:

- a) Parts (Are parts readily available in B.C., Canada, USA, or other?).
- b) Is technical support readily available during regular business hours either by phone, email or internet?
- c) Consideration of types and length of warranty.

“Delivery Date” means:

- a) The specified delivery date of the Apparatus; and
- b) Will be weighted according to number of months for delivery.